



PEACE WAPITI PUBLIC SCHOOL DIVISION #76

Website/Media CONSENT FORM

Throughout the course of the Football season your child may be interviewed, photographed or videoed by the local media or team photographer. She may be identified by name or is identifiable by photo in the local media. The team roster, as well as still and action photos will be posted on the team's website. Link to the website will be on the Sexsmith Secondary School website. Video footage of games may also be added as a clip on the site and/or used for educational purposes in the teaching of strategies and skills. If this consent form is not signed, your child's photos cannot and will not be published on either the website or local media.

I hereby consent for _____,
Name of Child

to be interviewed, photographed and/or videotaped by the Sexsmith Sabres Football Team and local media. It may be published in the local newspaper
I also consent to the display of photos in the school and community to advertise upcoming games.

Signature of Parent/Legal Guardian or Independent Student

Date

REQUESTING CONSENT

Section 6 of the *FOIP Regulation* sets out the manner of obtaining consent.

Consent must:

- be in writing, and
- indicate to who the information **may** be disclosed and how it **may** be used.

According to the *FOIP Policy and Practices Manual*, a form or other instrument requesting consent should:

- indicate the purpose of the collection;
- indicate that consent is voluntary;
- indicate that consent may be revoked at any time;
- to the extent possible, identify any consequences that may result from refusal; and
- indicate the period of time during which consent remains valid.

Consent for a use that does not meet the original purpose of collecting or compiling the information may be sought at the time of collection, if the use is anticipated before collection takes place or during administrative processes that require periodic information collection.

If a different use is approved by the individual concerned, it serves as an indication that the person knows the consequences of the use of his or her personal information and has been provided with enough facts to make an informed decision about whether or not to agree to the use.

Keep in mind that a school jurisdiction does not need consent to collect the information it needs to operate its programs. Authority to collect is in sections 32 and 33 of the *FOIP Act*.

When consent has been requested but is not given, the schools cannot use the information for that use. Absence of consent (i.e. parent does not return the consent form) must be interpreted as the absence of authorization. There is a difficulty in asking for consent for uses where the school has no alternative. For example, if the parent refuses to allow information to be provided to the bus driver, the school cannot provide busing. If a parent refuses to allow the child's name to be released to supervisors on a field trip, the child cannot join the trip.

Consents must also be tracked. If a parent has refused consent, it would be a serious breach to use or disclose the information in question.